

## **The Church at Horseshoe Bay**

### **The Year 2009**

#### **Annual Congregational Meeting**

The annual meeting of the congregation was held at 9:45 a.m. on January 17, 2010, with Rev. Johnny White giving the opening prayer. Board of Trustees Chairman Wayne Anderson welcomed attendees and asked for approval of the January 18, 2009 Annual Congregational Meeting minutes. Approval was given. The following new Board members were elected by the congregation: Dale Amstutz, Larry Anderson, A.W. Bishop, Glen Hodgson, and Sandra Williams, all of whom will be in the Class of 2012. They were elected to fill the expiring terms of Wayne Anderson, Beryl Ann Owen, Ronnie Rudd, Charlie Thornton, and P. T. Williams.

#### **2009 Board Officers and Department Heads**

Wayne Anderson – Chairman of Board

Beryl Ann Owen – Vice-Chairman of Board, Membership Comm. Chairman, Personnel Dept. Chairman, Nominating Comm. Chairman

Ronnie Rudd – Treasurer, Business Management Dept. Chairman

Ken Lindgren – Assistant Treasurer, Investments & Endowment Planning Comm. Chairman

Charlie Thornton – Corporate Secretary, Grounds Dept. Chairman

Scott Matthews – Worship & Music Dept. Chairman, Men of Faith Steering Comm. Chairman

Charlie Sugg – Benevolence Dept. Chairman

Joan Morrow – Education Dept. Chairman

JoAnn Warren – Congregational Fellowship Dept. Chairman

Peggy Jordan – Congregational Support Dept. Chairman

P. T. Williams – Building Dept. Chairman

Jerry Gray – Building Planning Comm. Chairman

Stan Smith – Insurance & Legal Affairs Comm. Chairman

Bob Shafer – Strategic Planning Comm. Chairman

Eddie Baird – Public Relations Dept. Chairman

## **BUSINESS MANAGEMENT**

### **Finance**

Contributions and other income totaled \$972,427. Expenditures for benevolence, salaries and benefits, building and grounds, and other items, totaled \$851,188. After \$100,000 was transferred to the Building Fund, net receipts over expenditures amounted to \$21,239.

**Goals for 2010:** Work with the Benevolence Committee to determine feasibility of making a percentage increase in benevolence giving based on contributions and budgeted expenditures. Ensure cash resources are available to complete all payments related to Building Expansion project and contractors are paid. Prepare a prudent, reasonable budget to support the church's annual operations and annually submit for approval of Board of Trustees and congregation.

### **Building Fund**

The balance in the Building Fund at December 31, 2009 was \$572,672. In addition, there were outstanding pledges of \$132,415 to be paid by the end of 2010. It was anticipated that because the construction project would be completed several months earlier than anticipated and before receipt of the paid pledges, there would be a shortfall in the necessary funds. The Treasurer moved that the Congregation approve a line of credit in the maximum amount of \$200,000, if needed, for completion of the building project. It was anticipated that any amounts borrowed would be repaid by the end of 2011 and that the line of credit would be terminated. The Congregation approved the motion.

**Endowment Planning** – The Endowment Fund was created by the Congregation “to perpetuate the life of the Church in case of emergencies and to fund approved projects and activities not included in the annual Operating, Benevolence, or Memorial Gifts budgets.” At December 31, 2009, the Fund balance was \$90,505. When the Fund reaches \$500,000, on an annual basis 6% of the market value may be used for “religious or charitable purposes.” Members of the

Congregation are encouraged to consider the Endowment Fund in their estate and gift planning to further the long-term needs of the Church.

**Goals for 2010:** Perform a comprehensive inventory of all church assets and maintain asset records in the Shelby software system. Establish a procedure to make sure each department's policies and procedures are reviewed for accuracy and relevance each year. In late 2010, renew the members' awareness of the Endowment Fund's purpose through the use of a brochure to be displayed in the narthex.

**Insurance and Legal Affairs** – This committee ensures that Church property and sponsored ministries are adequately protected with liability insurance and legal representation. When the building construction concludes in 2010, Builders Risk insurance will convert to our general liability coverage.

**Goals for 2010:** Provide Church with adequate insurance and legal protection for all operational and situational issues that affect the church. Annually review all insurance policies and legal issues to ensure the Church is properly insured and legally protected and report to the Board.

**Strategic Planning** – The intent is to complete and pay in full the present building program in 2010. The Board recently approved new strategic goals to provide incentives to ensure we have the facilities and programs to reach the next level of service. A stewardship committee will be established to increase communication with the congregation and encourage increased financial commitments and involvement in Church life. Programs and services will be provided that will keep all members involved in the life of the church and assimilate new members into an active church life as soon as possible. Direct giving and memorials will be sought to increase the Building Fund.

**Goal for 2010:** Formulate a two to three year strategic plan for the church growth by studying demographic data, church attendance, parking, programs, community needs, and church functions and services.

### **Stewardship Committee**

**Goals for 2010:** Research stewardship campaign programs and determine which program best fits the demographics of this area and our church. Determine if an annual stewardship program to support the church's annual operations is needed. Present proposal to the Board of Trustees in 2010.

## **BENEVOLENCE**

Benevolence is our opportunity to share God's gifts to us – both material and spiritual – with those in need. In 2009, the committee supported 38 agencies which were budgeted and in addition made special gifts as needs arose throughout the year. The Operating Fund allocated \$235,335. In addition, \$6,219 was donated from the Christmas Eve offering, and Easter and Christmas flower sales netted \$4,346. The Church also sponsors various mission organizations, and these designated individual gifts contributed an additional \$30,091 in benevolent donations. Not included in these figures are the WOW diaper/baby food drive and teddy bear drive or the food donations by individuals to The Helping Center.

**Goals for 2010:** Continue to develop plan to increase the Benevolence operational budget to a higher level of donations. Create a subcommittee to develop guidelines for giving/allocating funds, beginning the process in early 2010 and completing it by year-end. Continue to evaluate Benevolence agencies.

### **Christmas for Others**

The committee delivered Christmas gifts to 330 children and included a Bible for each family. Our church does the lion's share of the gifts to needy children in Marble Falls.

## **BUILDING**

The cleaning crew signed a new contract for 2010, which will include taking care of the new facilities. A volunteer has maintained the computer equipment at a greatly reduced cost to the Congregation. A hail storm in March caused extensive damage to the roof, which was repaired; almost the entire cost of repair and replacement was covered by insurance.

**Goals for 2010:** Develop and maintain a plan to staff resources for inside maintenance/cleaning on an annual basis. Allocate new storage space for all committees' needs. Develop a plan to maintain exterior of existing buildings.

## **BUILDING PLANNING**

This committee was established to oversee the construction of our facility expansion, which was running ahead of schedule and within budget. The Parlor was to become the Music Building; the Library to move to the former Administration area, along with a relocated and expanded Sunday School area; the Kitchen and Fellowship Hall to be greatly expanded; and a new Administration Building to be constructed. The builder, Dauphine Homes, was doing an excellent job on the project.

**Goal for 2010:** Complete current expansion project on time and on budget.

## **GROUNDS**

This department is responsible for all items pertaining to landscape maintenance and care of the Church grounds and Remembrance Garden. The overall three-year landscaping plan was continued in 2009, including plant removal, mulching, planting new plants, and clearing lots next to the parking lot. Handicapped parking spaces were relocated due to construction. The engraving of names was updated in the Remembrance Garden.

**Goals for 2010:** Continue landscape strategies to ensure visual enhancement and energy conservation. Resurfacing the main parking lot will include re-stripping all parking spaces and designating handicapped parking spaces. Repair the leak in the Remembrance Garden pond.

## **WORSHIP & MUSIC**

The pastors of the Church seek to produce high-quality worship experiences that meet the broad range of religious needs represented in this interdenominational church. The music, liturgy, prayers and sermons are designed to support the Church values of diversity, inclusion, grace, joy, generosity, and ecumenicity. Worship services seek to address as practicably as possible the wide spectrum of religious beliefs and theological positions represented in the Church. Committees responsible for communion, altar flowers, sanctuary services, and ushers and greeters all performed admirably. The music ministry had a very productive year. Participation included 48 choir members, 19 hand bell members, 11 soloists, and 26 guest musicians. In addition to the choir's regular Sunday performances, there were monthly ministries to Claremont and Gateway retirement centers, a fall mini-retreat, and a *Messiah* presentation. There were also seven special music programs offered our congregation.

**Goals for 2010:** Monitor attendance at both Sunday services to determine when a third service will be required. Continue the Concert Series, other periodic special music programs and special music additions to the Sunday worship services. Reorganize the music library and all other stored Music Department property for optimum use. Increase efforts to bring new volunteers into the activities of the Worship & Music Department.

## **EDUCATION**

The primary mission of the Christian education program is to be a major element in the ongoing faith commitment and development of mature disciples of Jesus Christ. Our three Sunday morning classes are based on a model of study plus service plus fellowship. The *Bible Study Class* meets for a one-hour study of the Scriptures. The *Women's Bible Study* includes relevant

Christian books and DVD courses based on the Bible. The *Seekers Class* seeks to increase understanding through study of topics relevant to Christian scholarship and life applications in today's world. *Coffee and Conversation with the Pastors* meets on Mondays for an in-depth discussion of the previous Sunday's service. *Pastors' Forum*, a lively discussion group led by the Pastors which meets on Thursdays, allows participants an opportunity to take part in an open forum on a variety of topics. *Books and Scones*, a book club for women, is an active extension of the Church Library. It meets on the last Tuesday of each month. The **Church Nursery** is staffed Sunday mornings from 8:30 to 12:00 noon.

**Goals for 2010:** Add a fourth Sunday morning class, possibly targeting some of the "younger" members of the congregation. Have socials and a service project within each class in addition to the Sunday study. Develop ways to increase use of the Library.

## **CONGREGATIONAL FELLOWSHIP**

This department serves all members of our church through **Coffee Fellowship, Historian, Membership, Special Events, Men of Faith, Singles of the Hills, and Women of the Word (WOW)**. The **Coffee Fellowship** volunteers serve coffee, punch and cookies at both services. The **Historian** maintains a photographic record of the Church's activities and a written historical narrative about the Church. The **Membership Committee** has determined that members with a local address now total 780 (457 family units which include 120 single members and 14 others whose spouse is not a member). This committee makes welcome telephone calls to local visitors and assigns buddies to all new members. A survey of new members was completed in May, and two new-member receptions were held during the year.

The **Special Events Committee** handles social events such as the Ice Cream Social, Picnic, New and Prospective Member Receptions, and the Thanksgiving Celebration. The mission of **Men of Faith** is to create opportunities for fellowship, spiritual growth and sharing the gospel message for the men of our community. The **Singles of the Hills** provides a Christian environment for all singles of the Church and community to come together for support, fellowship, friendship, and community service. The **WOW Committee** has spring and fall functions as well as a ladies' retreat each fall at Camp Buckner. In addition, it sponsors several service projects, such as Bear the Burden and the Diaper Drive, which benefit the needy in our community.

**Congregational Fellowship Goals for 2010:** Simplify New Member Receptions and identify alternative locations. Hold a special event for Church members in the fall 2010 to celebrate the completion of the building expansion project.

**Membership Committee Goals for 2010:** At the Board's discretion, produce an updated pictorial directory in the fall of 2010 (one every five years) and produce in-house supplemental directories whenever warranted. Maintain the membership database and plug members into programs and service opportunities. Focus on greeting prospects at all church events. Match a new member family with a mentor family for a period of two to three months. Follow up with new members after three months and address questions or needs. Work with Strategic Planning

and Worship & Music to survey our members about what style of worship and what programs best fit their needs and wants.

## **CONGREGATIONAL SUPPORT**

This department consists of several committees: **Caring Cards, Congregational Care, Prayer Ministry, and Support Group.** **Cards** are sent to members whose lives are touched by illness or death. **Congregational Care** responds to families who are experiencing illness or death of a loved one by providing meals and by arranging Memorial Service receptions as needed. The **Prayer Ministry** is available for those in need of special prayer. The 10-member prayer team meets weekly and responds to approximately 300 prayer requests. The **Support Group** provides support to those experiencing the loss of a family member. The Remembrance Service, a beautiful candlelight ceremony held in December, allows those who have suffered the loss of a loved one the opportunity to acknowledge and honor that loss. An educational Seminar on Dementia was held in October to present information to those who have an interest in this topic.

**Goals for 2010:** Institute a system of Freezer Meals for delivery to families in temporary need of meals at home. Implement a program for caregiver information and support.

## **PERSONNEL**

Policies and procedures were revised for Building, Business Management, Congregational Fellowship, Congregational Care, Grounds, Public Relations, and Worship & Music. Job descriptions were also revised for the Administrative Manager and the Church Secretary. Kena Richert, the Administrative Manager, will be responsible for keeping the policies current. Organist Daniel Zamora, an independent contractor, has signed a contract extension that runs through the end of 2010. The Personnel Department made recommendations for the 2010 personnel budget to the Board in December.

**Goal for 2010:** Establish ways to cultivate and retain critical personnel. In addition to year-end reviews, schedule regular conversations with each staff member to affirm how important each is to the congregation, to express appreciation, and to hear concerns.

## **PUBLIC RELATIONS**

This committee helps publicize the committees, programs, and events of the Church, in addition to fostering ecumenical relations with other churches in the community.

**Goals for 2010:** Continue to use community media opportunities to reach the community to invite them to our church services and events. Publicize individual members of the

church. Demonstrate to the Horseshoe Bay community the ecumenical relationship of the Protestant and Catholic churches.



## MISSION, VALUES AND VISION STATEMENTS

**Mission Statement:** *The Church at Horseshoe Bay exists to be the arms of Christ by sharing the Gospel in our community and the wider world with love and compassion.*

**Values Statement:** The centerpiece of our Values is that Jesus Christ is our Lord. We acknowledge that God, revealed to us in Jesus, is our Creator, Redeemer, and Sustainer. We believe that we are empowered by the Holy Spirit to grow in our understanding of God as we strive for a Christ-like maturity in our faith development.

In pursuing its Mission and Vision, The Church at Horseshoe Bay will continue to emphasize the following Values which have guided the Congregation throughout its history:

Diversity,	not uniformity;
Generosity,	not greed;
Inclusion,	not exclusion;
Grace,	not guilt;
Joy,	not judgment; and
Ecumenical,	not denominational

**Vision Statement:** The Church at Horseshoe Bay will

Be a church of choice for those residing in the Highland Lakes area;

Offer a worship and music ministry which optimally utilizes the talents and gifts of participants to inspire our Congregation in meaningful worship;

Be a praying Congregation, responding in prayer to community and worldwide needs each day throughout the day;

Become a dollar-for-dollar Congregation, spending as much sharing with and caring

for others as we spend on ourselves;

Provide facilities to support our growth;

in worship;

in Christian education;

in fellowship;

in volunteers; and

in staff

Provide adequate budget to pay for new ministry initiatives.